

AMIT MORE

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In quest of career enriching opportunities in the field of:

» Warehouse Management, Logistics, Supply Chain Management

SNAP SHOT

- A result-oriented professional with a rich experience in Logistics, Warehouse Management, and Team Management.
- Expertise including Warehouse Management, Transportation management and MIS systems.
- Supervising customer service operations for rendering & achieving quality services.

EDUCATIONAL QUALIFICATION

Degree	Year	University/AI CTE	Institute	Specialization	Marks
Bachelor's Of Science	2013	Mumbai University.	Mahatma Gandhi University.	Portfolio	72%
HSC	2010	Maharashtra Board	Dhyanoday College	Science	41.83%
SSC	2008	Maharashtra Board	Maharashtra Vidyalaya	General	64.46%

WORK EXPERIENCE

ORGANISATION: FINE DÉCOR A UNIT OF ASHVIRA.

PERIOD : OCT-24 TO TILL DATE
DESIGNATION : GENERAL MANAGER
REPORTING TO : MD
LOCATION : BHIWANDI

JOB RESPONSIBILITIES IN TJUK TRADE NETWORKING :-

- Co-ordinate with warehouse Manager for daily operation.
- Closely monitor daily Office Function
- Handling customer issue.
- Warehouse inventory audit.
- Tracking of customer pending orders.
- Follow-up with procurement team for order fulfilment and daily purchase.
- Timely Guidance and motivating the team for better productivity.
- Weekly audit of all office documents and staff performance.
- System hygiene.
- Taking care of warehouse inventory and inventory hygiene.
- Handling Last Mile Team.

ORGANISATION: TJUK TRADE NETWORKING.

PERIOD : NOV-22 TO OCT-24
DESIGNATION : OPERATION MANAGER
REPORTING TO : OPERATION HEAD
LOCATION : GOVANDI

JOB RESPONSIBILITIES IN TJUK TRADE NETWORKING :-

- Planning of daily operations Inward/Outward as per schedule.
- Co-ordinate with warehouse team for timely unloading and GRN.
- Closely monitor daily cycle count.
- Planning of night operation for effectively and timely dispatch.
- Receipt & Issue of Material as per Agreement.
- Tracking of Brand complaint and counselling the team.
- Follow-up with Brand regarding Damage and Expire product for RTV.
- Timely Guidance and motivating the team for better productivity.
- Weekly expenditure tracking.
- System hygiene.
- Taking care of warehouse inventory and inventory hygiene.
- Handling Last Mile Team.

ORGANISATION: COLDEX PVT LTD.

PERIOD : FEB -21 TO OCT-22
DESIGNATION : WAREHOUSE MANAGER
REPORTING TO : OPERATION HEAD
LOCATION : BHIWANDI

JOB RESPONSIBILITIES IN COLDEX PVT LTD :-

- Planning of operations Inward/Outward as per customer agreement.
- Receipt & Issue of Material as per Agreement.
- Tracking of customer complaint and counselling the team
- Timely Guidance and motivating the team for better productivity.
- Monthly expenditure tracking.
- System hygiene.
- Vendor Management.
- Monthly client billing.
- Follow-up for payment with client and coordinate with finance team.
- Co-ordinate with transportation for vehicle Placement.
- Handling Last Mile Team.

ORGANISATION: ADONIS ELECTRONICS PVT. LTD.

PERIOD : AUG -18 TO FEB -21
DESIGNATION : Officer
REPORTING TO : REGIONAL MANAGER
LOCATION : ANDHERI

JOB RESPONSIBILITIES IN ADONIS ELECTRONICS PVT LTD :-

- Maintaining inventory details.
- Handling inbound and outbound from warehouse to all over Pan India.
- Handling Inward of stock.
- Generate Invoice and debit note against vendor and store in System.
- Arrange reverse logistic of return material form CRC.
- Handling delivery issue related by Courier

ORGANISATION: INFINITI RETAIL LTD.

PERIOD : JULY 2011 TO JULY 2018
DESIGNATION : EXECUTIVE
REPORTING TO : SENIOR EXECUTIVE
LOCATION : BHIWANDI

JOB RESPONSIBILITIES IN INFINITI RETAIL :-

- Monitoring on generation of defective stock at stores/RPA Hub and push for timely movement from stores/RPA hub to Brand.
- Maintain Daily Activity Report and keep consistency.
- Daily Labour Shift planning.
- Warehouse space / Labour Utilization.
- Daily/ weekly/ Monthly Stock reconciliation Report.
- Proper marking/numbering/grading of stock for easy identification of defect/status and ageing as per defined process.
- Data analysis, preparing of report related to Stock.
- Monitor timely GRN in SAP and coordinate for any delayed cases. Track in-transit stocks and take action for clearance
- Continuous process improvement and adherence of quality standards at all time
- Monitor and support for RTN process - Movement of defectives to respective DC/ Brand.
- Ensure stock accuracy to be maintained
- Achieving maximum productivity of manpower
- Continuous improvements in reducing error rate in operation management
- Maintain high quality of hygienic n safe work place

IT SKILLS

- MS-OFFICE
- MS-EXCEL
- MS-POWER POINT
- OUTLOOK EXPRESS
- SAP
- WMS

PERSONAL INFORMATION

- ❖ Date of birth : 22-01-1992
- ❖ Permanent Address : Amit Tanaji More. Room No 8, Datta Prasad chowl, Gangadhar Nagar, Wagle Estate. Thane West 400602
- ❖ Marital status : Single
- ❖ Hobbies : Traveling, Listening Music, Watching Movies
- ❖ Language Proficiency: English, Hindi, Marathi.

I hereby declare that the above information given by me is true to the best of my knowledge and belief.

Place: Thane

(Amit More)